

# Work Habits Rubric

	<b>GOOD</b>	<b>SATISFACTORY</b>	<b>NEEDS IMPROVEMENT</b>	
<b>Attendance</b>	Always attends classes (unless excused). On time.	Usually attends class. Occasionally late.	Frequently absent. Frequently late (habitually)	
<b>Cooperation</b>	Works well with other students and teachers. Participates in class in a meaningful way. Listens and follows teacher instructions.	Usually works well with other students and teachers. Listens and follows teacher instructions when reminded	Does not work well with other students or teachers. Rarely listens and follows teacher instructions	
<b>Use of class time</b>	Works without direct supervision Mostly on task with effort. Finds work to do when finished.	May spend some time in class socializing when not appropriate. Often requires directions. On task when reminded with some effort.	Often spends time in class socializing when not appropriate. Often requires directions. Needs frequent reminders.	
<b>Responsibility</b>	All assignments turned in on time. Always prepared for class Necessary class supplies are always available.	Most assignments turned in on time. Usually prepared for class Supplies rarely forgotten.	Many assignments missing. Unprepared for class Class supplies often forgotten.	

